



19763 Heights Circle Drive
Big Rapids, MI 49307
(231) 580-1216

SEGMENT 1 CONTRACT

Department of State Certification # P000470

Program Number # _____
(assigned by Provider)

Classroom Location: Morley Stanwood High School, Morley, MI 49336

Dates of Class _____

Student Name _____
Last First Middle Age Date of Birth

Address _____ City _____ Zip _____

Home Phone _____ Work Phone (Parent or Guardian) _____

Parent's Name _____ Home Phone (Parent) _____

Address _____ City _____ Zip _____

COURSE PROVISIONS

Mohawk Driving Academy LLC will provide a minimum of 24 hours of classroom instruction, 6 hours of behind-the-wheel (BTW) instruction, and 4 hours of observation time in a dual controlled automobile, fully insured, covering each student enrolled in the program. Classroom instruction must be a minimum of 3 weeks in length. BTW instruction shall not begin until the student has received a minimum of 4 hours of classroom instruction. BTW instruction must be completed no later than 3 weeks after the classroom instruction has been completed.

REQUIRED LANGUAGE

NOTICE – Mohawk Driving Academy LLC is required to be certified by the Secretary of State. If you have any complaint, which you cannot settle with Mohawk Driving Academy LLC, write: Michigan Department of State, Driver Programs Division, Lansing, MI 48918. ****Completion of driver education instruction does not guarantee qualification for a driver license.**

TERMS

1. The student must be at least 14 years/8 months of age by the first scheduled day of class (**verification by birth certificate required**).
2. The parent or guardian agrees to pay the amount of **\$345.00** which needs to be paid in full by **the first day of class**. **Make Checks and Money Orders payable to: Mohawk Driving Academy LLC. (Any returned checks are subject to \$50.00 fee.) (Cash and Credit Card also accepted)**
3. Requirements to pass the course: **80% on assignments and quizzes.**
4. The required score to pass the STATE TEST is **70%**.
5. Cost of materials and supplies: **Fuel charge (based on \$3.75 per gallon; subject to increase) for the class is \$10.00.**
6. In the event of a driving appointment cancellation, a cancellation fee of **\$25.00** will be charged.
7. In case of a student's absence or emergency the school's policy is:
 - a. Students who miss a day of class are **allowed one make-up** session at a date to be determined later by the instructor.
 - b. Students who have medical appointments requiring them to miss more than two days of class should take the course at a different time (excluding emergencies).
 - c. Students are not allowed to miss more than one day, or be tardy more than twice
8. Make-up day policy is as follows: **To be determined on the first day of class (only two days will be available).**

REFUND POLICY

1. If for any reason you decide to withdraw from the course before its completion, your refund will be based on the following:
 - a. A full refund will be issued based on the following:
 1. If course is dropped before the second classroom session.
 2. **No full refund** will be issued for students who fail the course.
 - b. A partial refund will be issued based on the following:
 1. Failure of the course (This is a 50% **credit** applied to retaking the course.)
 2. If course is dropped prior to the **5th classroom session** (50% refunded, minus driving costs).
 3. If a student has a **major medical emergency (doctor's note required)**.

Student Signature	Parent or Guardian Signature
School Representative Signature	Date of Contract

BEHIND-THE-WHEEL INSTRUCTION AGREEMENT. Provider and customer must sign one of the following agreements.

1) On-the-road student instruction agreement.

This agreement provides that **Mohawk Driving Academy LLC** shall have not less than two (2) students in the vehicle used by the student or customer during behind-the-wheel instruction.

Signature of Parent/Guardian	Date
Signature of Provider	

2) Parent waiver agreement for individualized on-the-road instruction.

By signing below, I, _____, authorize
Printed Name of Parent/Guardian
 Mohawk Driving Academy LLC to allow a certified instructor, employed by the provider to offer my child on-the-road driving instruction without another passenger in the vehicle.

Signature of Parent/Guardian	Date
Signature of Provider	